



Your Day at Ski Brule Sunday thru Friday Group Program

We look forward to having your group visit Ski Brule and making your day incredible! We have listed a few helpful steps to make your day the best it can be:

1. Upon arrival to Ski Brule, please have the bus park in the parking lot across the street from the Ski Brule Main Lodge. Have the participants remain **on the bus** as a group coordinator reports to Ski Brule Guest Services for check-in. **Please bring the following to Guest Services:**
 - **Completed** rental forms for those who are renting. Double check that all the information is filled in and that each form has **two** parental signatures (one halfway down the page and a second at the bottom). Guest services will authorize these forms and collect payment so when the forms are returned to the participants who are renting, they can take the forms to the Rental Center, bypass the register and go straight to the boot station. If a person is not renting Ski Brule equipment, they do not need to complete a rental form.
 - **Group Rental Contract:** The rental forms require a driver's license number. To avoid missing any driver's license numbers, or on behalf of participants without a driver's license, Ski Brule asks that the group coordinator complete a rental form under the group name to cover any rental contracts that are void of driver's license numbers. The group is responsible to return **ALL** of the participant's rental equipment. **Form is enclosed.**
 - **Payment:** Please present **ONE** form of payment for your entire group. Following is a worksheet to summarize your group payment due. Please complete the summary **PRIOR** to arrival to ensure a quick process. Ski Brule accepts Visa, MasterCard, check, or cash.
 - **Group Participant Checklist** – If this is completed during travel to Ski Brule, you will have an accurate accounting of the number of participants making the trip.
 - **Chaperone Contact Information Form**
2. When the group coordinator leaves Guest Services, he/she will have the authorized rental forms, lift tickets, and meal coupons to distribute to participants. We recommend that the group coordinator designate a time and place to meet (lunch time) to distribute meal coupons so they won't get lost throughout the morning. Remember, groups can bypass the cash registers at the Rental Center and go directly to the boot station after the authorized rental forms have been distributed to the participants.
3. It is highly recommended that at least one chaperon remain in the Ski Brule Main Lodge at **ALL** times so in the event of an emergency, Ski Brule is able to locate chaperones easily. **See Chaperon Guide for Injury Reporting – enclosed.**
4. Remind participants to dress appropriately for outdoor activities: snow pants, gloves (non-knit type), sunglasses or goggles, hat, jacket and layers of clothing. This will make their day on the snow safe and more fun. The Ski Brule Bear's Den Pro Shop offers a variety of outerwear available for purchase.
5. Snow Tubing at Ski Brule is also available for group trips. Historically, tubing was not an offered activity to groups at Ski Brule, but after seeing what fun groups can have, Ski Brule is now offering Whitewater Snow Tubing during your day trip. Snow tubing will be available daily for \$5 for 5 runs starting at 11:00 a.m. (**min. 20 participants & must confirm participation prior to arrival**) Following is a liability release for snow tubing at Ski Brule, which is to be signed by the participant's parent, guardian, or chaperone (please make copies if needed). All snow tubing participants must be included on the liability waiver to be permitted to tube. If you plan on tubing you **MUST** preregister so that the required staff is available.